

MAIN TERMS AND CONDITIONS OF EMPLOYMENT OF A DOMESTIC SERVANT IN THE UNITED KINGDOM

Before an overseas domestic worker can obtain entry clearance to accompany his or her employer to the United Kingdom he or she must be provided with a written statement of the main terms and conditions of his or her employment. Using this form helps employers to comply with that requirement.

Name and address of employee:	Name and address of employer:
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_____ (Starting date of present employment)

Main Terms and Conditions of Employment in the United Kingdom.

1. Job Title

Main duties

Starting date in UK

Name of person who will be employing the worker in the UK. (If different from employer named on Pakistan work permit please give an explanation)

2. Rate of Pay

Per week/month

Other Pay Information

Frequency of Payment

Method of Payment

3. Hours of work per week and free periods

4. Sleeping accommodation

5. Holiday per year

6. Ending the employment

Employee must give _____ weeks notices if he/she decides to leave his/her job

Employee is entitled to _____ weeks notice if the employer decides to dismiss him/her.

Employee is employed on a fixed-term contract until _____ (date) if applicable).

Issued by Employer

Seen and agreed by employee

Signed _____

Signed

Date

Date _____

1 copy to Employee

1 copy to ECO

ACKNOWLEDGEMENT OF NOTE TO EMPLOYERS AND LEAFLET FOR SERVANTS

I (name), confirm that I have read and understood the note to employers and leaflets for servants that have been given to me by the British High Commission in Islamabad.

Signature of employer:.....

Date:

Islamabad